

<b>HERTFORDSHIRE SCOUTS DEVELOPMENT PLAN SUMMARY</b>			
<b>ACTION</b>	<b>REF</b>	<b>DATE</b>	<b>PROGRESS</b>
<b>Lead: COUNTY COMMISSIONER</b>			
Run DC Conference to solicit views on needs	B2.1.2	Sep 09	Held Sep 09
Invite all members to express needs	B2.1.1	Sep 09	Headlines Sep 09
Create 1 <sup>st</sup> draft of County Development Plan		Early 10	There you go
Appoint DCC (Programme)	F2.1.1	Dec 09	Greg Stewart
Appoint DCC (Communications)	B3.1.1.	Jul 10	
Appoint DCC (Adult Support)	B4.1.1	Jul 10	
Appoint DCC (Development)	B5.1.1	Jul 10	
Appoint pro-active Special Needs Adviser	D1.3.1	Jul 10	
Communicate new structure & appointments	B1.1.4	May 10	
Get youth participation in agenda setting	Y1.2.n	Ongoing	
Encourage links with Girlguiding UK	D1.5.1	Aut 10	
<b>Lead: DCC (Programme)</b>			
Appoint ACC (6-14)	B1.3.1	Jan 10	Bob Cooper
Appoint ACC (14-25)	B1.3.1	Jan 10	Liz Walker
Appoint ACC (Activities)	F2.6.1	Jan 10	Dan Nathan
Appoint ACC (International)	F2.5.1	Jan 10	Mike Aston
Get support teams for each age range/progzone	F2.2.1	Spr 10	
Develop ways for all to request skills training	F2.2.2	Aut 10	
Oversee Skillbooster sessions around County	F2.2.3	Ongoing	
Develop County Event review process	F2.3.1	2010	
Develop procedures for all future WSJ	F2.5.4	2012	
Decide how best to recognise achievement	F2.7.1	Jul 10	
Link Activity Centres to Programme	F2.6.3	Ongoing	
<b>Lead: ACC (6-14) and Administrator (6-14)</b>			
Help recruit & support County Section Leaders	F2.2.1	Spr 10	
Help recruit & develop Programme Team	F2.2.1	Spr 10	
Plan, run, evaluate Skillbooster events	F2.2.3	Ongoing	
Expand Cub web pages to cover all 6-14	B3.n.n	2010	+ Web manager
Promote & support Group PL & Sixer meetings. Consider District/County meetings	Y1.3.2 Y1.3.3	2011	
<b>Lead: ACC (14-25) and Administrator (14-25)</b>			
Help recruit & support County Section Leaders	F2.2.1	Spr 10	
Help recruit & develop Programme Team	F2.2.1	Spr 10	

Plan, run, evaluate Skillbooster events	F2.2.3	Ongoing	
Develop mechanism to get DofE Gold to QSA	F2.4.2	Aut 10	+DofE Adviser
Develop policy for Network subscriptions	G1.4.1	2011	+ CTreas, CSNC
Ensure Network available to all 18-25s	G1.4.n	2011	+CSNC
Promote and support youth member forums	Y1.3.2	2011	
<b>Lead: ACC (Activities)</b>			
Define roles required & build adviser team	F2.6.2	2010	
Ensure assessors are recorded on database	F2.6.2	Ongoing	
Develop recording for Activity & NA permits	F2.6.2	2010	
Develop strategy for increasing range of activities & assessors available	F2.6.n	Ongoing	
Set up effective administration	F2.6.2	2010	
<b>Lead: ACC (International)</b>			
Define roles required & build adviser team	F2.5.2	2010/11	
Lead planning for International expeditions	F2.5.3	Ongoing	
Ensure YP have say in expedition venues	F2.5.3	Ongoing	
Lead County planning for WSJ Sweden	F2.5.3	2012	
Support Global Programme Zone	F2.2.3	Ongoing	
<b>Lead: DCC (Communications)</b>			
Produce role descriptions	B3.1.2	Aut 10	
Appoint to roles	B3.1.3	Aut 10	
Develop & implement strategy	B3.1.4	2011	
Publicise youth & adult awards	F2.4.1	Sum 10	
Act on findings of Communications Review	R1.1.n	Ongoing	
Photos & biopics of County Team	R1.2.1	Ongoing	
Storyboard Headlines a year ahead	R1.2.2	2011	
Encourage debate on relevant issues	R2.1.n	2011	
Develop network of Young Spokesfolks	Y1.4.1	2011	
<b>Lead: DCC (Adult Support)</b>			
Produce role descriptions	B4.1.2	Aut 10	
Appoint to roles	B4.1.3	Aut 10	
Develop & implement strategy	B4.1.4	2011	
Establish a pastoral support network	B4.1.6	2012	
Develop effective system for managing WTJ	G2.4.1	2011	
Set up system for YLs to shadow leaders	G2.3.2	2012	
<b>Lead: County Training Manager</b>			

Oversee & evaluate high quality courses for all modules	B4.2.n	Ongoing	
Enlarge training team	B4.2.1	Ongoing	
Pro-active LTMs, support for TAs	B4.2.2	Ongoing	
Discuss support, recording & finance for YL training	Y1.5.1 G2.3.1	Aut 10	+ DCC(AdSup) & CTreas
<b>Lead: DCC (Development)</b>			
Produce role descriptions	B5.1.2	Aut 10	
Appoint to roles	B5.1.3	Aut 10	
Lead monitoring of Development Plans	B5.1.4	Ongoing	
Produce & implement strategy for adult recruitment (leaders & committees)	G2.1.1	2011	
Promote diversity	D1.2.1 D1.4.1	Ongoing	
Appoint County Waiting List Leader to keep those of joining age on list interested	G1.1.1	2011	
Encourage District-based waiting lists	G1.1.2	2011	
Spread good practice re adult WTJ enquiries	G1.2.1	2011	
Spread good practice re move between sections	G1.3.1	2011	
Develop pool of expertise on property matters	S4.1.1	2011	
<b>Lead: County Chairman</b>			
Prioritise County Office Manager tasks	B4.1.5	May 10	With CC & CSec
Change Executive composition re POR	Y1.1.n	Jun 10	
Train & support 18-25s on County Exec	Y1.1.4	Jun 11	
Develop support strategy for District Cttes	S1.4,1	Ongoing	
Appoint Health & Safety Adviser	S3.1.1		Currently Dave P
<b>Lead: County Treasurer</b>			
Call for budget requests from all DCCs	S1.1.1	Annual	
Prepare budget & seek approval of Executive	S1.1.2	Annual	
Appoint somebody to seek grant income	S2.1.1	Aut 10	
<b>Lead: County Secretary</b>			
Set up & administer County Appointments Advisory Ctte	B1.4.1	Jan 10	1 <sup>st</sup> met 3.2.10

<b>Lead: Chairman APMC</b>			
Develop & implement management plan for Activities Centres	S1.3.1	Urgent	
Produce role description for Centres Manager	S1.3.1	Urgent	
Produce & implement HR policies	S1.3.2	Urgent	
Organise regular Activity Centre staff meetings	S1.3.5	Apr 10	
Implement new management strategy for Harmergreen	S1.3.4	Feb 10	
<b>Lead: County Office Manager</b>			
Publicise role of County Office	B4.1.5	May 10	Headlines & web
Learn to upload items to web		Jul 10	
Issue County Directory each term		Termly	
See separate list of tasks			
<b>Lead: Health and Safety Adviser</b>			
Develop & monitor H&S policy in County	S3.1.2	Ongoing	
Ensure that Districts have H&S support	S3.1.2	Aut 10	
Develop & publicise emergency plans & mechanism for learning from incidents	S5.1.n	Aut 10	