

## KAYAKING

### RISK ASSESSMENT SHEET

Frequency of use                      Daily / AS REQUIRED

1. **PEOPLE AT RISK** (instructors, visitors, campers, schools)  
Up to 15 participants, plus leaders and/or instructors
2. **POTENTIAL HAZARDS** (Anything with the potential to cause harm)
  - a) Falling in water, limited swimming abilities
  - b) Uneven, poorly kept, obstacles on bankside
  - c) Inclement weather
  - d) Uncontrolled participants
  - e) Other water users
  - f) Poorly maintained equipment
3. **ASSESSMENT OF RISK**
  - a) Medium
  - b) Low
  - c) Low
  - d) Medium
  - e) Medium
  - f) Low
4. **LIST MEASURES TAKEN TO CONTROL HAZARDS**
  - a) Buoyancy aid worn by all on water and near edge/bankside
  - b) Inspect bankside, keep side / bank as clear as is practicable
  - c) Monitor and stop activity if thunder or lightning heard/seen. Consider low temperatures
  - d) Ensure those not canoeing are seated away from the water
  - e) Pre activity briefing, water traffic management and supervision
  - f) Annual inspection, daily checks as required, correct training when in use.
5. **REMAINING RISK USING CONTROL MEASURES ABOVE**
  - a) Low
  - b) Low
  - c) Low
  - d) Low
  - e) Low
  - f) Low